



**OFFICIAL MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING
REGULAR SESSION
MONDAY, JANUARY 8, 2018 – 7:00 PM
CITY HALL**

MEMBERS PRESENT: Jerry D. Roseberry, Mayor; and Councilmembers: George Holt; Jim Windham; David Eady; Mike Ready; and Jeff Wearing, Councilmember Sarah Davis was not in attendance.

OTHERS PRESENT: Matt Pepper, Assistant City Manager; Dave Harvey, Chief; Jody Reid, Utility Superintendent; Stacey Mullen, Deputy City Clerk, Hoyt Oliver, LaTrelle Oliver, Kendra Mayfield, James Johnson, Teresa Welch, Darryl Welch, Judy Greer, Cheryl Ready, Mike Besaw, Nancy Green, Janice Wearing, Josh Roberts, Melvin Baker.

Agenda – Attachment A

The meeting was called to order by the Hon. Jerry D. Roseberry, Mayor

Mayor's Announcements:

Mayor Roseberry excused Lauran Willis, City Clerk, and Councilmember Davis from the meeting. In addition, he announced that city hall will be closed on Monday, January 15th in honor of Martin Luther King, Jr. Day.

Organizational Meeting

M. Qadar A. Baig, Solicitor for the City of Oxford Municipal Court, administered the Oath of Office for Mayor and Councilmembers: Mayor Jerry Roseberry, Councilmembers George Holt – Post 2, Mike Ready - Post 3, David Eady – Post 4, Jim Windham – Post 5, Jeff Wearing – Post 6. Due to her absence, Councilmember Sarah Davis will receive the Oath of Office at a later date. Attachment B

M. Qadar A. Baig administered the Oath of Office to Police Chief David Harvey. Due to her absence, Lauran Willis will receive the Oath of Office at a later date.

A motion was made by Windham, seconded by Ready, to accept the agenda for January 9, 2017. The motion was approved 6/0. Attachment C

Appointments:

Mayor Roseberry said this is the time of year wherein Council appoints individuals for the following positions: City Attorney, City Judge, City Solicitor, City Clerk, and Police Chief.

A motion was made by Windham, seconded by Ready, to reappoint those individuals currently serving in the following positions: City Attorney David Strickland, City Judge Steve Hathorn, City Solicitor Qader Baig, City Clerk Lauran Willis, and Police Chief Dave Harvey. The motion was approved 6/0.

Mayor Roseberry said that Council must elect a new Mayor Pro-Tem. Going in order of past appointments this year falls to Councilmember Jim Windham

A motion was made by Holt, seconded by Eady, to elect Jim Windham as Mayor Pro-Tem for calendar year 2018. The motion was approved 6/0. Attachment D

Pierce Street Corridor Re-design

Kendra Mayfield and James Johnson with Oxford College presented a diagram of the proposed Pierce Street Corridor re-design depicting the proposed parking area on Pierce Street and removing the formerly proposed roundabout. Councilmember Windham and Eady expressed concern that the proposed design is rather different from what the college had presented at previous meetings. In addition, they stated that the college had not yet constructed the road that the delivery trucks would use to service the dining hall, per a prior agreement between the city and the college.

A motion was made by Windham, seconded by Eady, to table the discussion on the Pierce Street Corridor Re-design project until the January work session. Motion passed 6/0. Attachment E

Asbury Street Parking

Kendra Mayfield and James Johnson also presented a re-design of the parking behind Allen Memorial Church on the Asbury Street side depicting 8 parking spaces behind the church and 15 spaces on the opposite side to extend up to the George Street park area. Councilmember Windham expressed concerns about disturbing the appearance of the grass by the dining hall. He continued that it would be appropriate for Council to consider parking on the east side of Asbury Street. Attachment F - G

A motion was made by Windham to table the discussion on the Asbury Street Parking project until the January work session. Motion failed due to lack of a second.

A motion was made by Ready to approve the parking as depicted in the drawings. Motion failed due to lack of a second.

DDA Funding Request

Mayor Roseberry reviewed with the Council the DDA's request to receive an increase in funding from \$30,000 to \$50,000 to pay for the planning and design of the future development

A motion was made by Windham, seconded by Eady, to increase the DDA's budget allocation from \$30,000 to \$50,000 to cover the total costs of preparing for future development. Motion passed 6/0.

Intergovernmental Agreement between the DDA and City Council

Mayor Roseberry reviewed the changes to Sections 4, 5, and 6 of the IGA. Councilmember Eady expressed concern that Section 6 of the IGA failed to mention the E. Clark Street right-of-way as part of the property to be deeded to the DDA. Mayor Roseberry suggest that the Council adopt the IGA, and amend the document at a later date. Attachment H

A motion was made by Ready, seconded by Holt, to adopt the Intergovernmental Agreement with a revision to include Tract B (the E. Clark R-O-W) as part of Tract 2 under Section 6 of the agreement. Motion passed 6/0.

Invoice Approval

Councilmember Holt had a question regarding the invoice labeled GMA/TRM for \$1,189.84. Stacey Mullen, Deputy City Clerk, explained that the city pays an annual fee for telecommunication consulting services. In addition, Councilmember Holt asked whether the \$5,000 donation from Stu Segall Productions to the Historical

Cemetery Society would be considered as part of their budgeted allotment for the fiscal year. Roseberry said this was a special donation from the production company for the use of and filming in the cemetery.

INVOICES OVER \$1,000.00

VENDOR	DESCRIPTION	AMOUNT
MONTHLY		
City Oxford Utilities	City Hall/Maintenance Facility/Old Church/Pump Station on Richardson Utilities for (November)	1,501.04
Blue Cross Blue Shield	Health Insurance (Jan)	8,038.48
Georgia Municipal Association	Employees Retirement Inv. 329462	6,279.16
Latham Home Sanitation Co. Inc.	Monthly curbside service for November	5,636.10
Newton County BOC	Water Purchase Cornish Creek for November Inv#2365	21,276.00
Newton County BOC	Landfill fees for dumping of Commercial Brush	1,116.18
Newton County Water & Sewer	Plant Operations & Maintenance 10/30/17 -11/29/17	6,108.58
Newton County Water & Sewer	Plant Operations & Maintenance 11/29/17 – 12/28/17	6,108.58
Sophicity	Monthly IT Services January Inv#9325	1,804.60
Southeastern Power Admin.	SEPA energy cost (Nov) Inv. B-18-0391	2,955.93
Utility Services Co., Inc.	Quarterly Tank maintenance	2,715.32
PURCHASES/CONTRACT LABOR		
Anixter	Electrical Supplies	1,418.75
AT&T	Plan Services for December	1,383.94
Card Services	Mayor Summit, Mayor & Assistant City Manager, lunch for Newton Co. Pavers, Covington Ford oil change manager car, other misc.	1,485.47
City of Covington	E-911 Surcharges Annual Dispatch Services Fee	20,035.54
Consolidated Copier Services	Annual contract fees 10/31/17-10/31/18 Inv. AR44427	2,146.53
GMA/TRM	Telecommunications & Right of Way Mgmt.	1,189.84
Phoenix Personnel	Temporary Employment Svc. Week ending 12/17/17	1,008.00
The Covington News	Ads for Comprehensive Planning/Administrative Clerk and Police Officer.	1,425.29
Steven H. Hathorn	Legal services as Municipal Judge Oct-Dec	1,250.00
Treadwell, Tamplin & Co.	Interim billing services for FY2017 audit services	5,000.00
APPROVED CONTRACTS		
HCS Services Inc.	2 nd Draw on George Street Trail Project	9,000.00
HCS Services Inc.	Final on George Street Trail Project	53,130.00
Pittman Construction Co., Inc.	Green Street Paving 2017 LMIG Project	10,798.46
Jordan Engineering (Invoices 14360-14363)	Misc. questions re: sewer easements, George St. Trail, Asbury Park, & RW mapping projects. Site meeting w/Huie Stewart & Matt Pepper/ Correspondence w/AT&T, Arrange another utilities call for N. Emory between Stone & Pierce. GPS Robot Map various locations/cad research/field coordination/data mgmt. etc.	6,940.00
Jordan Engineering (Invoices 14316,14335,14336)	Prep exhibits & attend meeting Mgr. & Mayor/ GUPS GDOT comments, easement documents, etc./Control, traverse, recon, data collection etc.	6,100.00
Oxford Historical Cemetery	Donation from Stu Segall Productions	5,000.00

Sumner Meeker, LLC.	Prep for dispositions, emails, etc. E. Clark St. property	1,721.32
Woco Pep Oil, Inc.	Fuel charges for December Inv#7421	2,782.52

Motion made by Holt, seconded by Eady, to approve invoices. Motion passed 6/0.

Adjourn

Motion made by Windham, seconded by Eady, to adjourn the Regular Session at 7:26 PM.

Respectfully Submitted;



Lauran Willis, CMC/FOA
City Clerk

**OXFORD MAYOR AND COUNCIL
REGULAR MEETING
MONDAY, JANUARY 8, 2018 – 7:00 P.M.
CITY HALL
A G E N D A**

1. Call to Order, Mayor Jerry D. Roseberry
2. Invocation
3. Pledge of Allegiance
4. Organizational Meeting – Deputy City Clerk Stacey Mullen will deliver the oath.
 - a. Oath of office for Mayor and councilmembers continuing to serve. (Court Solicitor Qader Baig will deliver the oaths to council)
 - i. Mayor Jerry Roseberry
 - ii. Sarah Davis – Post 1
 - iii. George Holt – Post 2
 - iv. Michael Ready – Post 3
 - v. David Eady – Post 4
 - vi. Jim Windham – Post 5
 - vii. Jeff Wearing – Post 6 (Newly elected)
5. Motion to accept the Agenda for the January 8, 2018 Mayor and Council Regular Meeting.
6. **CONSENT AGENDA**
 - a. * Motion to approve the Minutes of the Regular Meeting of December 4, 2017.
 - b. * Motion to approve the Minutes of the Work Session December 18, 2017.
 - c. * Motion to accept the Minutes of the Trees, Parks and Recreation meeting from August 8, 2017 and October 10, 2017.
 - d. * Motion to accept the Minutes of the Planning Commission Meeting from October 10, 2017.
7. Mayor's Report – Appointment of special committees.
 - a. C. David Strickland, PC – City Attorney
 - b. Steven A. Hathorn – Municipal Judge
 - c. M. Qader A. Baig – Municipal Solicitor
 - d. Lauran S. Willis – City Clerk/Treasurer
 - e. Dave Harvey – Chief of Police
8. * Mayor Pro-Tem for 2018 - We will need to appoint a new Mayor Pro-tem for 2018. We have attached the list from the past 15 years.
9. Planning Commission Recommendations/Petitions.

10. Citizen Concerns.
11. * **Pierce Street Corridor Re-Design** – The Planning Commission recommends supporting Oxford College’s proposed re-design of Pierce Street. Kendra Mayfield will discuss with City Council in detail the proposed street improvements.
12. * **Asbury Street Parking** – City Council will revisit Oxford College’s proposed plan to construct parking behind Allen Memorial and on Asbury Street.
13. **DDA Funding Request** – At their last meeting, the DDA made a motion to request that Council increase their budget allocation from \$30,000 to \$50,000 to cover the total costs of preparing E. Clark Street for future development.
14. * **Intergovernmental Agreement between the DDA and City Council** – The DDA asks that Sections 4, 5, and 6 of the IGA be revised before Council officially adopts the agreement. We have attached a draft version of the IGA with the specified revisions.
15. Invoice Approval

INVOICES OVER \$1,000.00

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16. Executive Session – Real Estate / Personnel.

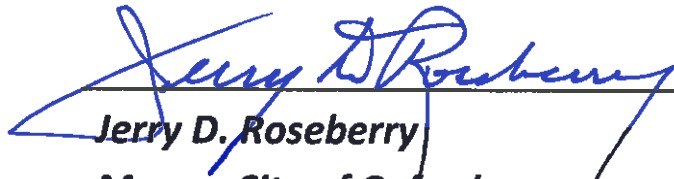
17. Adjourn

OATH OF OFFICE

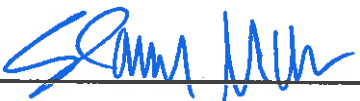
Oxford Municipal Charter, Article II, Paragraph 10

I, Jerry Roseberry do solemnly swear or affirm that I will faithfully perform the duties of Mayor for the City of Oxford, and that I will support and defend the Charter thereof as well as the Constitution and laws of the State of Georgia and of the United States of America.

This 8th day of January 2018



Jerry D. Roseberry
Mayor, City of Oxford

Attest: 

Stacey Mullen, CMC
Oxford Deputy City Clerk

Witness: 

Matt Pepper
Assistant City Manager, City of Oxford

OATH OF OFFICE

Oxford Municipal Charter, Article II, Paragraph 10

I, **George Holt** do solemnly swear or affirm that I will faithfully perform the duties of Council Member for the City of Oxford, and that I will support and defend the Charter thereof as well as the Constitution and laws of the State of Georgia and of the United States of America.

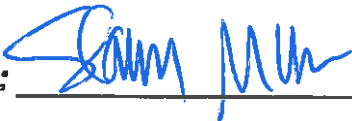
This 8th day of January 2018



George Holt

Council Member/Post 2, City of Oxford

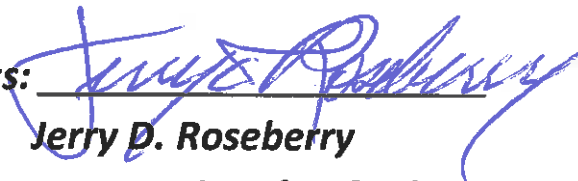
Attest:



Stacey Mullen, CMC

Oxford Deputy City Clerk

Witness:



Jerry D. Roseberry

Mayor, City of Oxford

OATH OF OFFICE

Oxford Municipal Charter, Article II, Paragraph 10

I, Mike Ready do solemnly swear or affirm that I will faithfully perform the duties of Council Member for the City of Oxford, and that I will support and defend the Charter thereof as well as the Constitution and laws of the State of Georgia and of the United States of America.

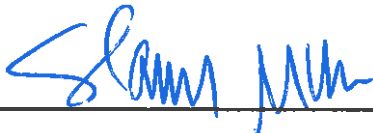
This 8th day of January 2018



Mike Ready

Council Member/Post 3, City of Oxford

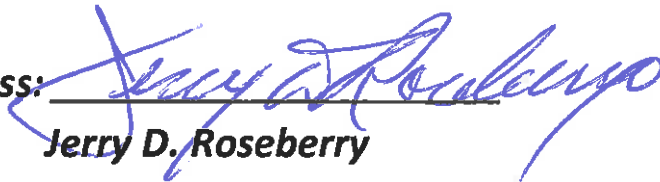
Attest:



Stacey Mullen, CMC

Oxford Deputy City Clerk

Witness:



Jerry D. Roseberry

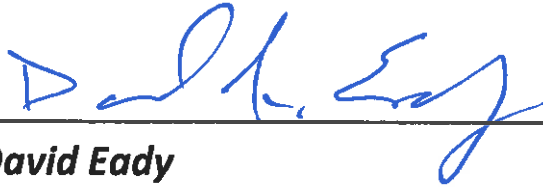
Mayor, City of Oxford

OATH OF OFFICE

Oxford Municipal Charter, Article II, Paragraph 10

*I, **David Eady** do solemnly swear or affirm that I will faithfully perform the duties of Council Member for the City of Oxford, and that I will support and defend the Charter thereof as well as the Constitution and laws of the State of Georgia and of the United States of America.*

This 8th day of January 2018



David Eady

Council Member/Post 4, City of Oxford

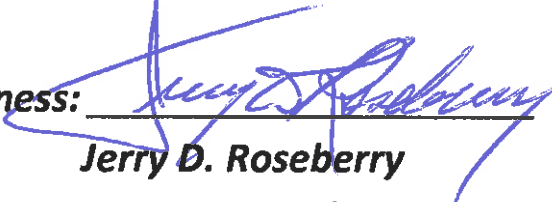
Attest:



Stacey Mullen, CMC

Oxford Deputy City Clerk

Witness:



Jerry D. Roseberry

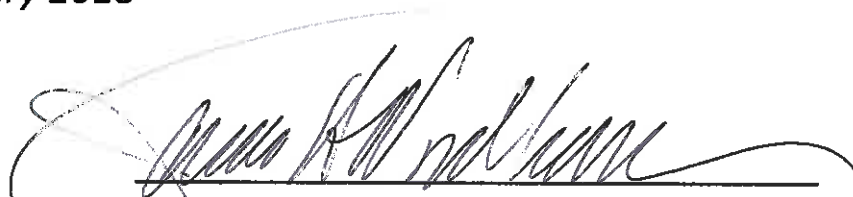
Mayor, City of Oxford

OATH OF OFFICE


Oxford Municipal Charter, Article II, Paragraph 10

I, Jim Windham do solemnly swear or affirm that I will faithfully perform the duties of Council Member for the City of Oxford, and that I will support and defend the Charter thereof as well as the Constitution and laws of the State of Georgia and of the United States of America.


This 8th day of January 2018



Jim Windham
Council Member/Post 5, City of Oxford

Attest: 

Stacey Mullen, CMC
Oxford Deputy City Clerk

Witness: 

Jerry D. Roseberry
Mayor, City of Oxford

OATH OF OFFICE

Oxford Municipal Charter, Article II, Paragraph 10

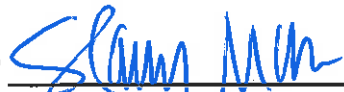
I, Jeffery Wearing do solemnly swear or affirm that I will faithfully perform the duties of Council Member for the City of Oxford, and that I will support and defend the Charter thereof as well as the Constitution and laws of the State of Georgia and of the United States of America.

This 8th day of January 2018



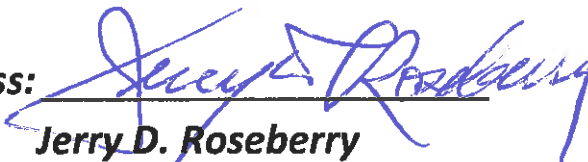
Jeffery Wearing

Council Member/Post 6, City of Oxford

Attest: 

Stacey Mullen, CMC

Oxford Deputy City Clerk

Witness: 

Jerry D. Roseberry

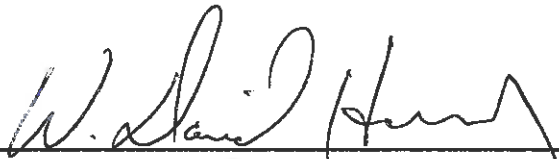
Mayor, City of Oxford

OATH OF OFFICE


Oxford Municipal Charter, Article II, Paragraph 10

I, Walter David Harvey do solemnly swear or affirm that I will faithfully perform the duties of Police Chief for the City of Oxford, and that I will support and defend the Charter thereof as well as the Constitution and laws of the State of Georgia and of the United States of America.

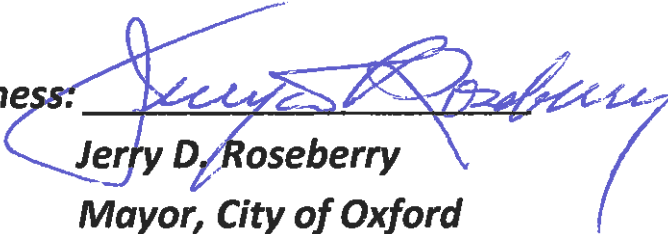
This 8th day of January 2018



Walter David Harvey
Police Chief, City of Oxford

Attest: 

Stacey Mullen, CMC
Oxford Deputy City Clerk

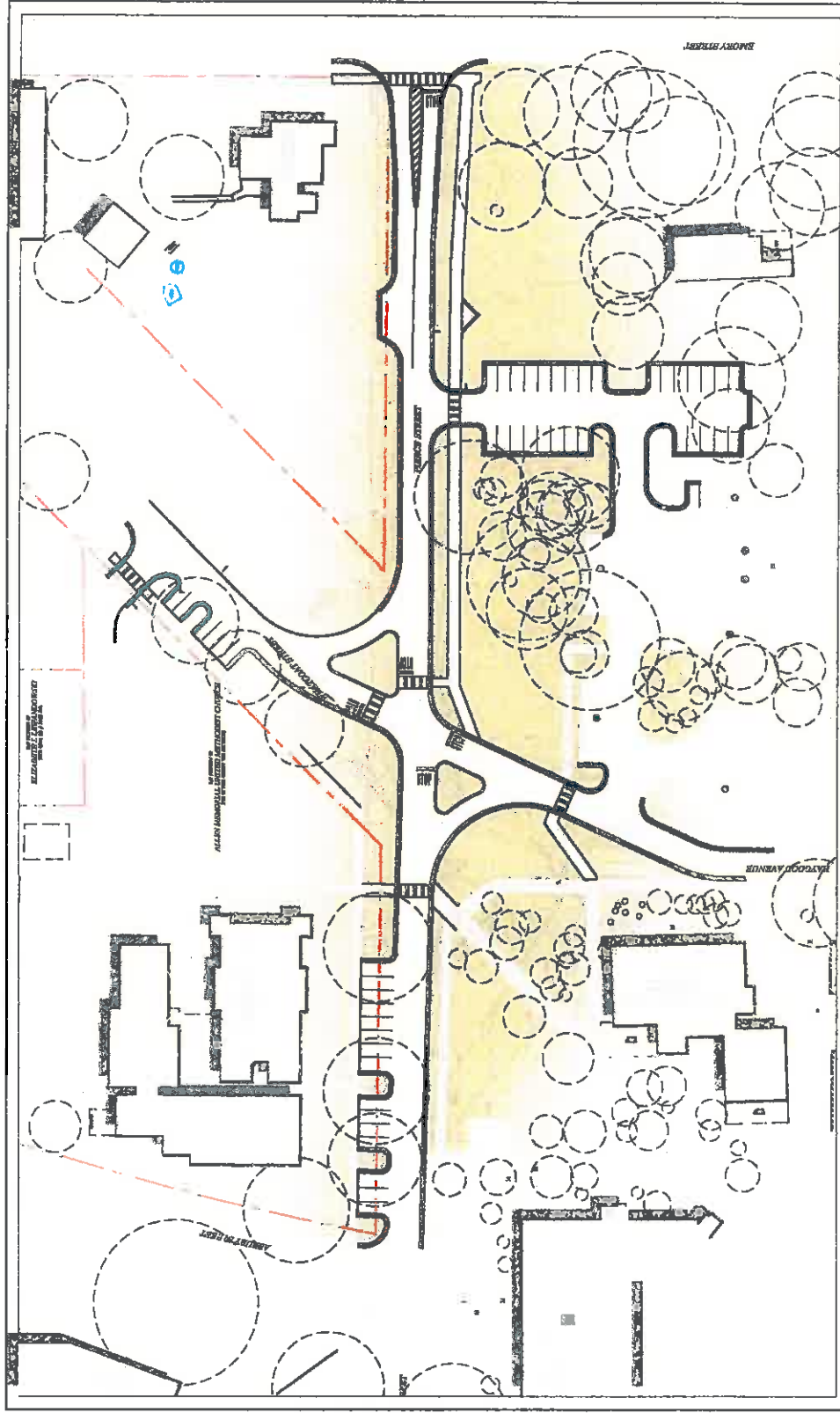
Witness: 

Jerry D. Roseberry
Mayor, City of Oxford

Mayor Pro-Tem for the past 15 years.

2017	Mike Ready
2016	George Holt
2015	Sarah Davis
2014	Lyn Pace
2013	Terry Smith
2012	David Eady
2011	Frank Davis
2010	Sue Dale until September when she resigned & moved/Frank Davis was appointed to cover October – December
2009	Jim Windham
2008	George Holt
2007	Hoyt Oliver
2006	William Murdy
2005	Emma Lou Patterson
2004	Virgil Eady
2003	Hoyt Oliver

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OXFORD COLLEGE OF EMORY UNIVERSITY
PIERCE STREET IMPROVEMENTS

WANSLEY ASSOCIATES LANDSCAPE ARCHITECTS
 DATE: 11-01-2017 SCALE: N.T.S.
Kimley»Horn

C2-00



EMORY OXFORD PERCE
STREET IMPROVEMENTS
EXISTING AND PROPOSED
SITE PLAN

OXFORD COLLEGE OF
EMORY UNIVERSITY

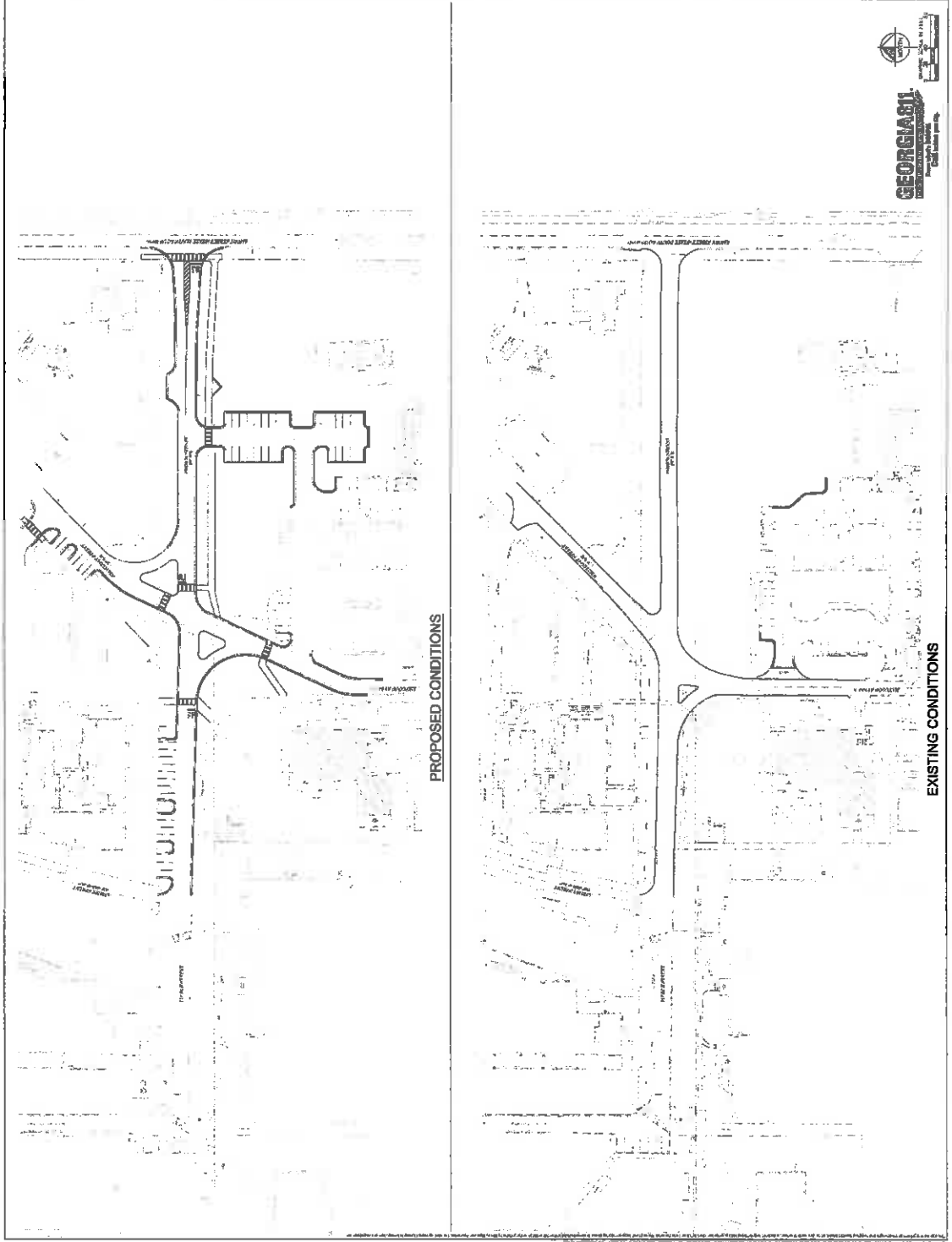


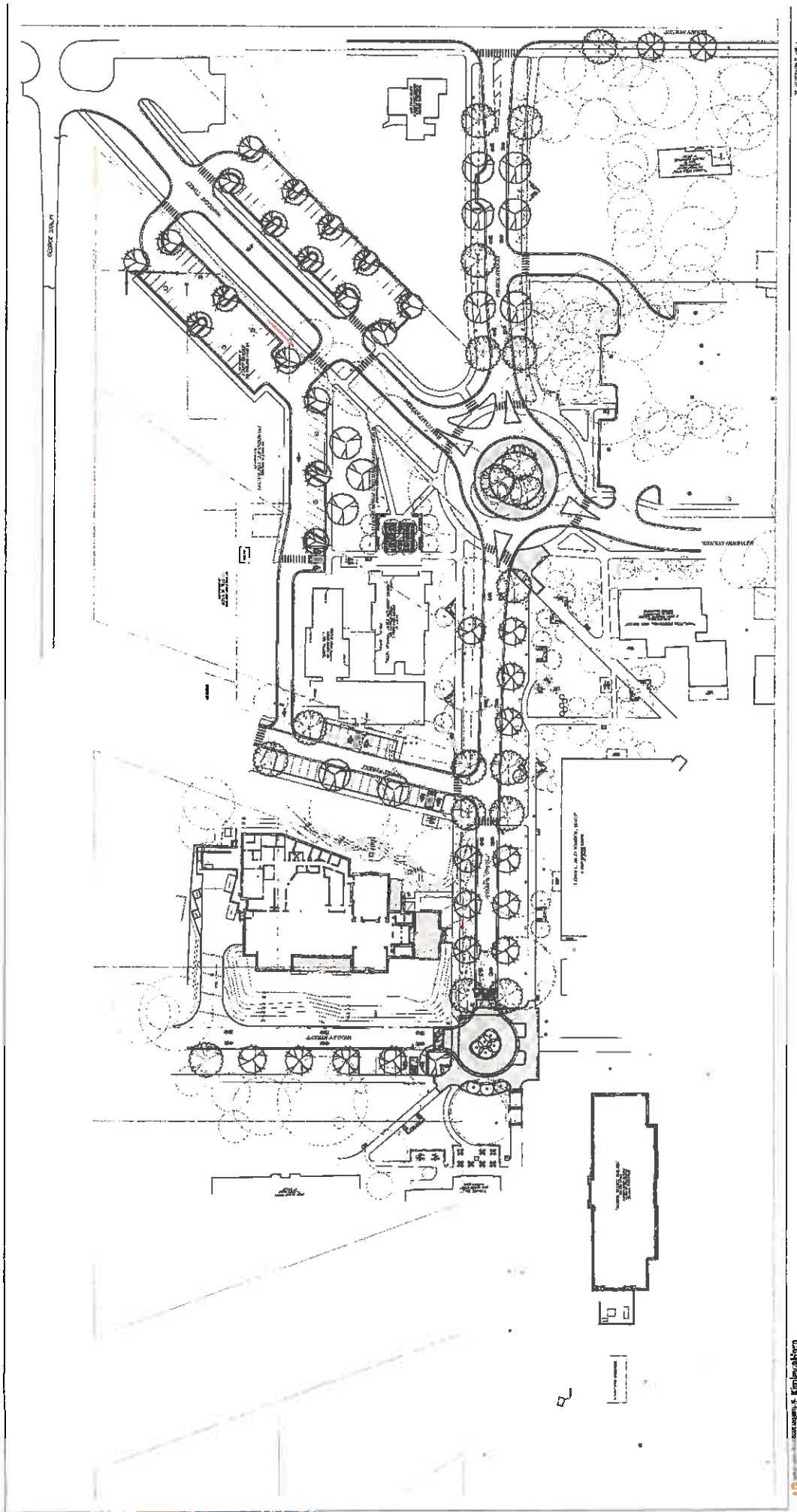
Kimley-Horn
UNIVERSITY DESIGN

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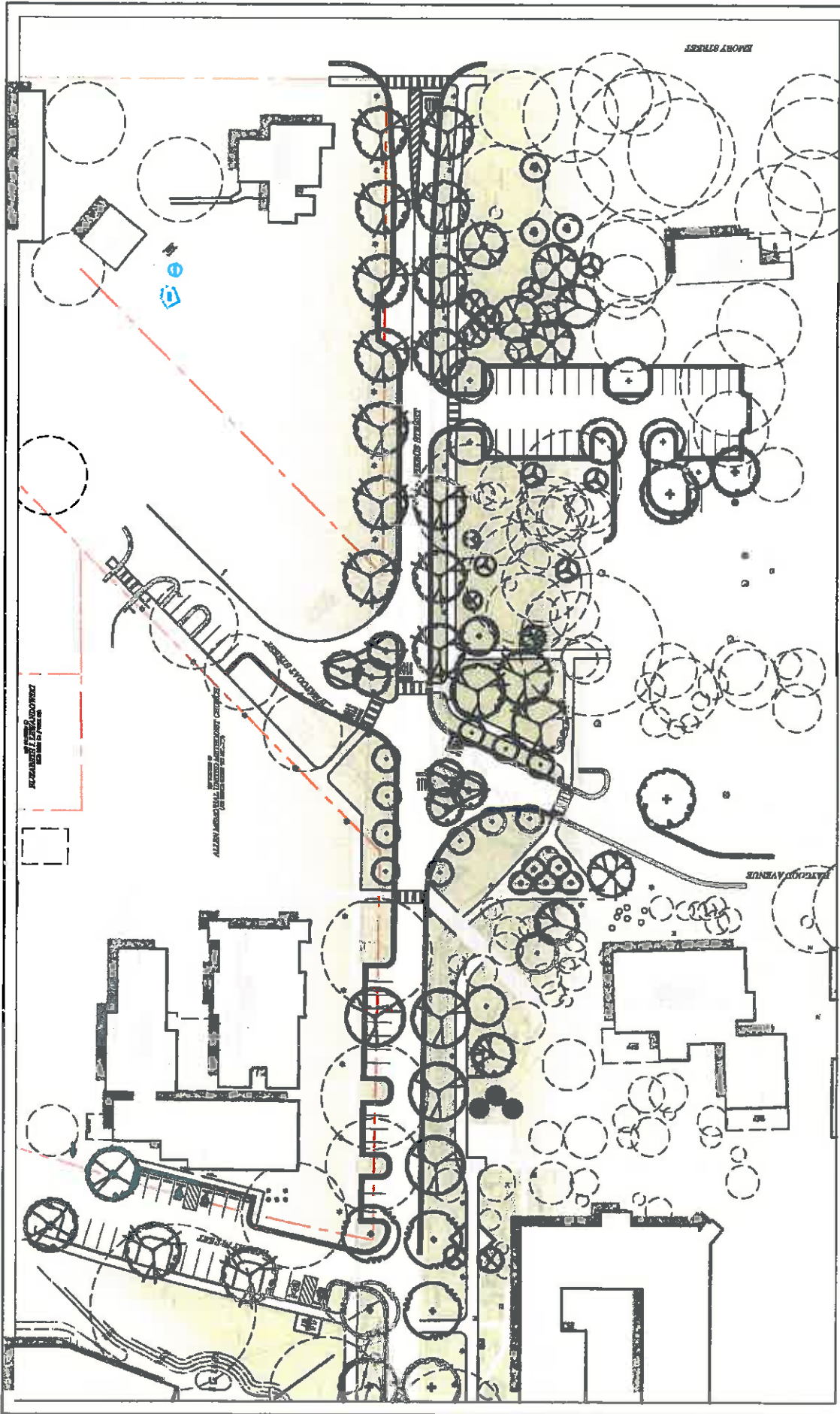
PROPOSED CONDITIONS

EXISTING CONDITIONS





118



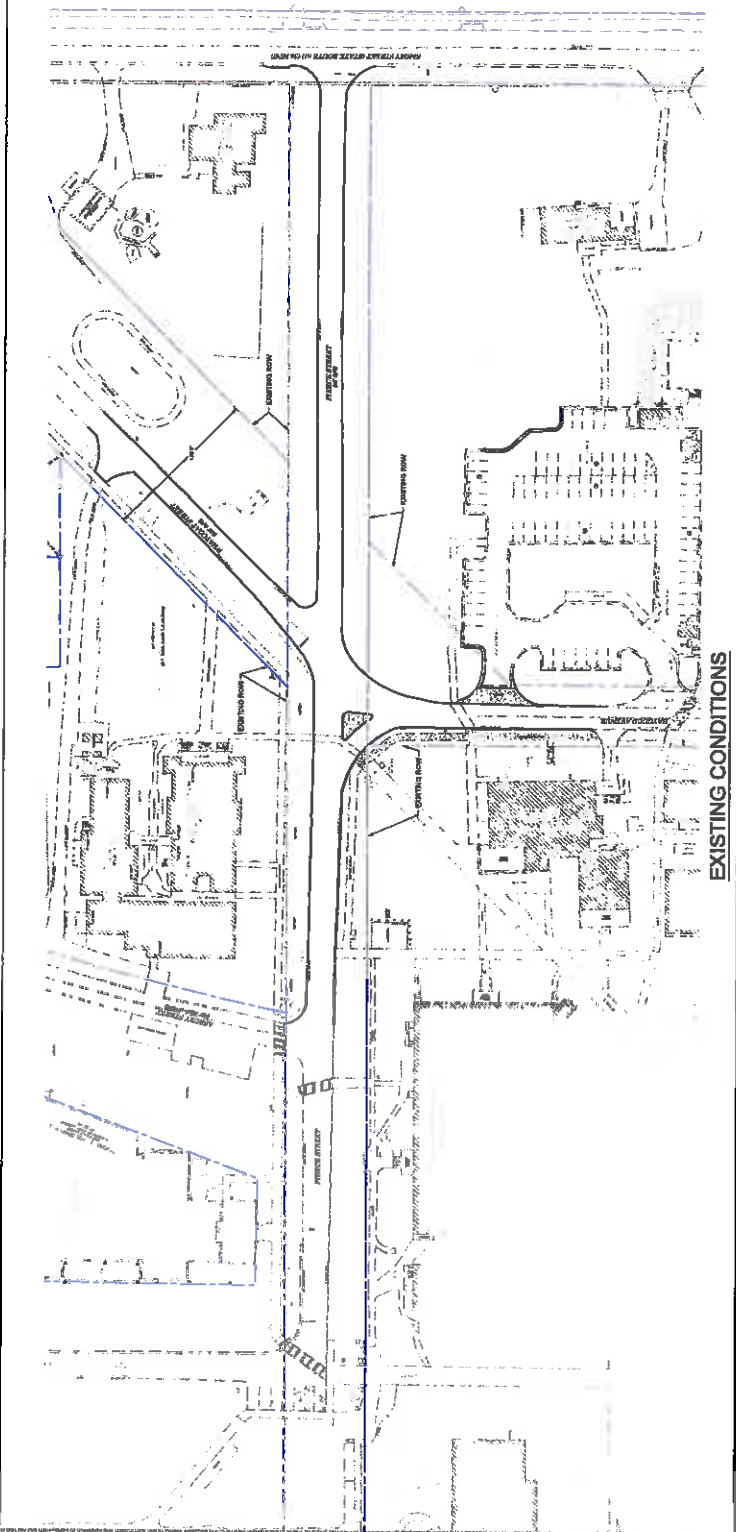
OXFORD COLLEGE OF EMORY UNIVERSITY
PIERCE STREET IMPROVEMENTS

Kimley»Horn

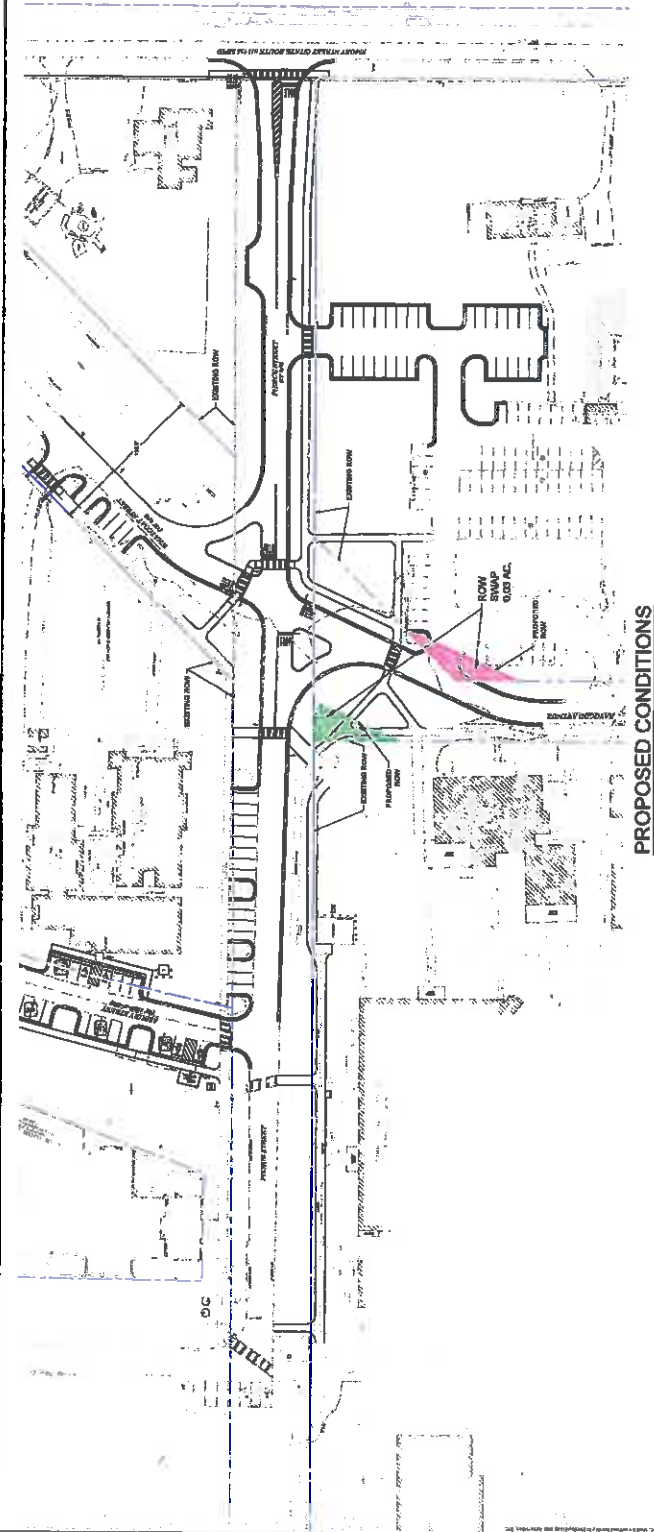
WANSLEY ASSOCIATES LANDSCAPE ARCHITECTS
 DATE: 01-02-2018 SCALE: N.T.S.



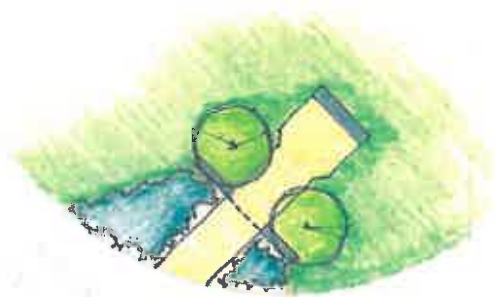
NO.	REVISIONS
1	ISSUE FOR PERMIT
2	ISSUE FOR PERMIT
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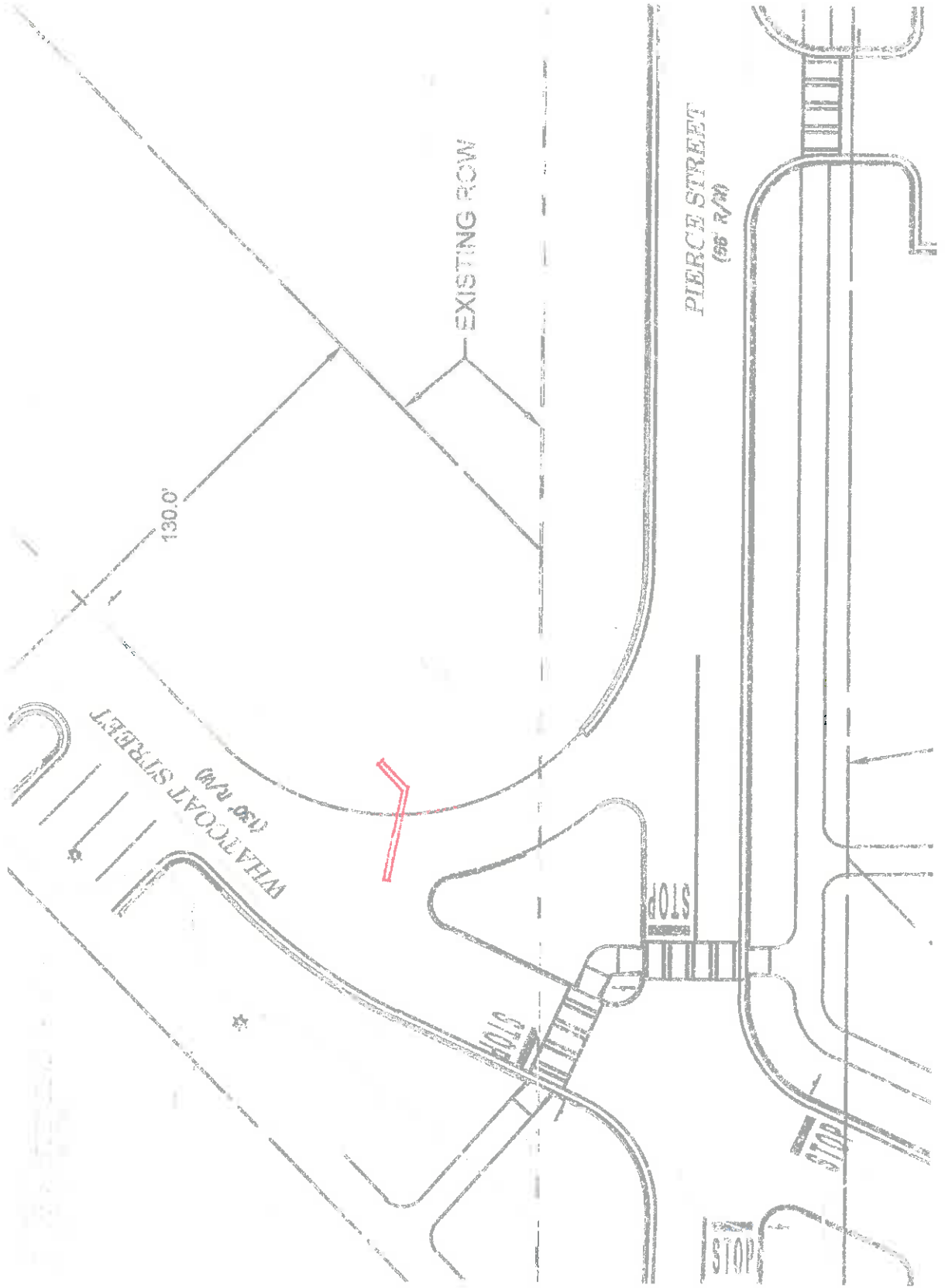


EXISTING CONDITIONS

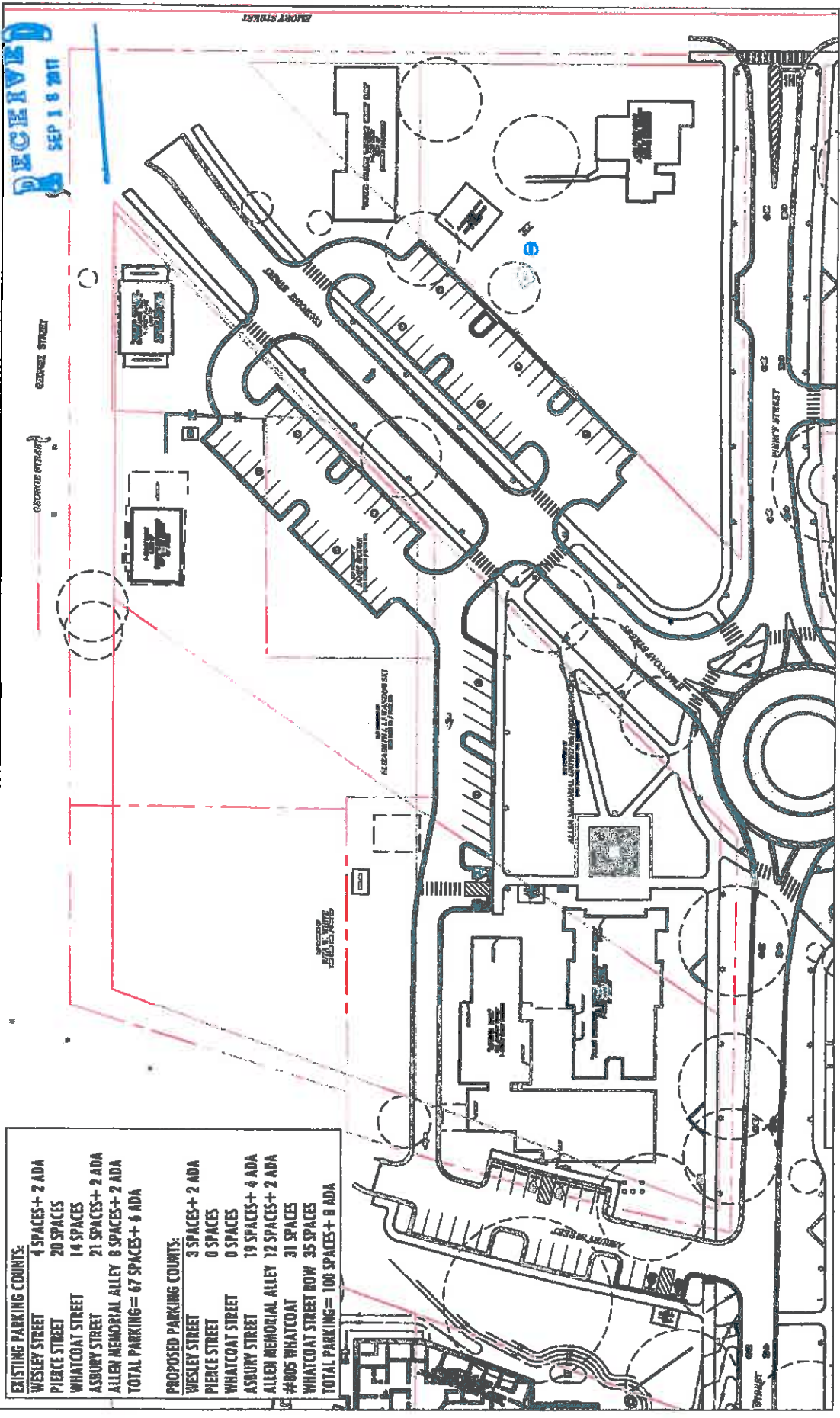


PROPOSED CONDITIONS





RECEIVED
SEP 18 2011



EXISTING PARKING COUNTS:	
WESLEY STREET	4 SPACES+ 2 ADA
PIERCE STREET	20 SPACES
WHATCOAT STREET	14 SPACES
ASBURY STREET	21 SPACES+ 2 ADA
ALLEN MEMORIAL ALLEY	8 SPACES+ 2 ADA
TOTAL PARKING=	67 SPACES+ 6 ADA
PROPOSED PARKING COUNTS:	
WESLEY STREET	3 SPACES+ 2 ADA
PIERCE STREET	0 SPACES
WHATCOAT STREET	0 SPACES
ASBURY STREET	19 SPACES+ 4 ADA
ALLEN MEMORIAL ALLEY	12 SPACES+ 2 ADA
#805 WHATCOAT	31 SPACES
WHATCOAT STREET ROW	35 SPACES
TOTAL PARKING=	100 SPACES+ 8 ADA

OXFORD COLLEGE OF EMORY UNIVERSITY
PIERCE STREET IMPROVEMENTS- PARKING COUNTS

WANSLEY ASSOCIATES LANDSCAPE ARCHITECTS, INC.
SCALE: 1"=60'
DATE: 09/15/11
Kimley»Horn

INTERGOVERNMENTAL CONTRACT

DRAFT

THIS INTERGOVERNMENTAL CONTRACT (this "Contract"), made and entered into as of the _____ day of _____, 20____, by and between the **CITY OF OXFORD, GEORGIA**, a municipal corporation of the State of Georgia (the "City"), and the **DOWNTOWN DEVELOPMENT AUTHORITY OF OXFORD**, a body corporate and politic (the "DDA").

WITNESSETH:

WHEREAS, the 1983 Constitution of the State of Georgia, Article IX, Section III, Paragraph 1 (a) provides that any county, municipality, school district, or other political subdivision of the state may contract for any period not exceeding 50 years with each other or with any other public agency, public corporation, or public authority for joint services, for the provision of services, or for the joint or separate use of facilities or equipment; but such contracts must deal with activities, services, or facilities which the contracting parties are authorized by law to undertake or provide; and

WHEREAS, the DDA was created pursuant to the provisions of Article IX, Section VI, Paragraph III of the 1983 Constitution of the State of Georgia, the Downtown Development Authorities Law of the State of Georgia, O.C.G.A. § 36-42-1, et seq., as amended (the "DDA Law"), and an activating resolution of the Council of the City of Oxford, duly adopted on February 6, 2017, as amended, and is now existing and operating as a public body corporate and politic; and

WHEREAS, the City and the DDA wish to enter into this Contract to better set out the parties' responsibilities and to better define the relationship of staff, management of programming, and financial obligations with respect to the City and DDA;

NOW, THEREFORE, for and in consideration of the premises and undertakings as hereinafter set forth and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the City and the DDA do hereby agree, as follows:

1.

This Contract shall become effective upon the date of execution and shall continue in effect until _____. Notwithstanding the foregoing, in no event shall the term of this Contract extend more than fifty (50) years.

2.

Service Area. In accordance with the procedures defined by state law, the City has activated the DDA to stimulate and sustain economic development in the downtown development area of Oxford, as such area is currently or hereafter designated from time to time by resolution of the City (DDA Area, *Attachment I*).

3.

Staff Support. The City will provide as available the following staff support to the DDA: City Manager (project management, as requested and available) and City Clerk (manage DDA checking account, prepare financial reports and facilitate audits).

The City shall provide at a minimum: 1) Annual Registration and all reporting required by the Department of Community Affairs, and 2) Financial Reports and Annual Audits required by the Department of Community Affairs, the IRS, and lending institutions.

4.

Payment for Services. The City will fund the DDA with a budgeted allocation of ~~\$3050,000 per year~~ for FY2018 and shall notify the DDA at least 30 days prior to the end of each fiscal year of the amount of the budget allocation, if any, for the following fiscal year. The DDA agrees to utilize funds to the benefit of the DDA Area.

5.

DDA Project(s). The DDA shall, upon delivery by the City of the Property as hereinafter defined, seek the development of residential housing and compatible light neighborhood commercial uses thereon. The DDA, at its election, may act as the developer or contract with a developer or any combination thereof permitted by applicable law. At the conclusion of the project, the Property and the improvements will be owned by private third parties for residential occupancy subject to restrictive covenants imposed by the DDA in a form and for a term acceptable to the DDA. Upon each sale of any portion of the Property, all net proceeds to DDA from such sale shall be remitted to the City in consideration of the transfer of the Property from the City to the DDA.

6.

Transfer of Land. The City will transfer the following real property (the "Property") to the DDA:

Tract One: All that tract or parcel of land lying in being in Land Lot 288 of the 9th Land District, City of Oxford, Newton County, State of Georgia, containing ~~6.35~~ 34 acres, more or less, and being that same property conveyed to the City by Warranty Deed of Emmett O. Hughes, Jr. dated September 25, 2014 and recorded September 26, 2014 at Deed Book 3264, page 1, Office of the Clerk of Superior Court of Newton County, Georgia shown and described on Boundary Retracement Survey for City of Oxford by Robert O. Jordan, Ga. RLS No. 2902, dated August 4, 2015. (Newton County Map/Parcel X003 005B).

Tract Two: All that tract or parcel of land lying in being in Land Lot 288 of the 9th Land District, City of Oxford, Newton County, State of Georgia, containing ~~0.751~~ 76 acres, more or less, and being that same property conveyed to Sherry J. Jackson and Curtis K. by Warranty Deed of Wiley A. Allgood, Jr. dated May 18, 2006 and recorded October 3, 2006 at Deed Book 2289, page 182, Office of the Clerk of Superior Court of Newton County, Georgia shown and described as Tract A on Boundary and Right of Way Survey for City of Oxford by Robert O. Jordan, Ga. RLS No. 2902, dated January 16, 2015. (Newton County Map/Parcel X003 002).

It is anticipated that additional real property will be transferred to the DDA at a future date. This Contract will be amended at that time.

7.

Amendments. It is contemplated by the City and the DDA that this Contract may be amended to address other projects which may be desired by the City and the DDA.

8.

Annual Report & Plan. The DDA agrees to provide to the City in the second quarter of each year, an annual report specifying programs and projects and achievements of the Authority during the immediately preceding fiscal year. This report shall include in general the financial commitments, the impact of the programs and projects on the DDA Area, and whether or not the program or project has been completed, is ongoing, or has been discontinued. At the same time, the DDA agrees to provide to the City a copy of the annual plan of action for the coming fiscal year, including estimated costs, anticipated outcomes, and the necessary steps for achievement.

9.

Joint Meeting. The City and the DDA agree to hold a joint meeting of the City Council and the DDA on an annual basis at a time and place agreed upon between themselves.

10.

Should any phrase, clause, sentence or paragraph herein contained be held invalid or unconstitutional, it shall in no way affect the remaining provisions of this Contract, which provisions shall remain in full force and effect.

11.

This Contract may be executed in several counterparts, each of which shall be an original but all of which shall constitute one and the same instrument.

12.

This Contract shall be construed and enforced in accordance with the laws of the State of Georgia.

13.

Failure to insist upon strict compliance with any of the terms herein (by way of waiver or breach) by either party hereto will not be deemed to be a continuous waiver in the event of any future breach of any condition hereunder.

IN WITNESS WHEREOF, the parties hereto, acting by and through their duly authorized officers, have caused this Contract to be executed in multiple counterparts, under seals, as of the day and year first above written.

CITY OF OXFORD, GEORGIA

By: _____
Mayor

(SEAL)

Attest:

By: _____
City Clerk

**DOWNTOWN DEVELOPMENT AUTHORITY
OF OXFORD**

By: _____
Chair

(SEAL)

Attest:

By: _____
Secretary/Treasurer

REFERENCES:
 DEED RECORD: D.B. 3264, p. 1
 PLAT RECORD: P.B. 43, p. 245
 TAX RECORD: TAX MAP X0030, PARCEL 005

THE FIELD DATA UPON WHICH THIS PLAT IS BASED HAS A CLOSURE PRECISION OF ONE FOOT IN 21,261 FEET, AND AN ANGULAR ERROR OF 04" PER ANGLE POINT, AND WAS ADJUSTED USING THE LEAST SQUARES METHOD.

THIS PLAT HAS BEEN CALCULATED FOR CLOSURE AND IS FOUND TO BE ACCURATE WITHIN ONE FOOT IN 754,595 FEET.

FIELD DATA WAS COLLECTED USING A TOPCON GPT2003W ELECTRONIC TOTAL STATION LEICA TS12 ROBOTIC TOTAL STATION AND A CHAMPION TPO JAVAD TRIMBLE 15 DUAL-FREQUENCY RTK GLOBAL POSITIONING SYSTEM RECEIVER REFERENCE THE GPS STATION NETWORK AND HAVING A RELATIVE POSITIONAL ACCURACY OF LESS THAN 0.04 FEET.

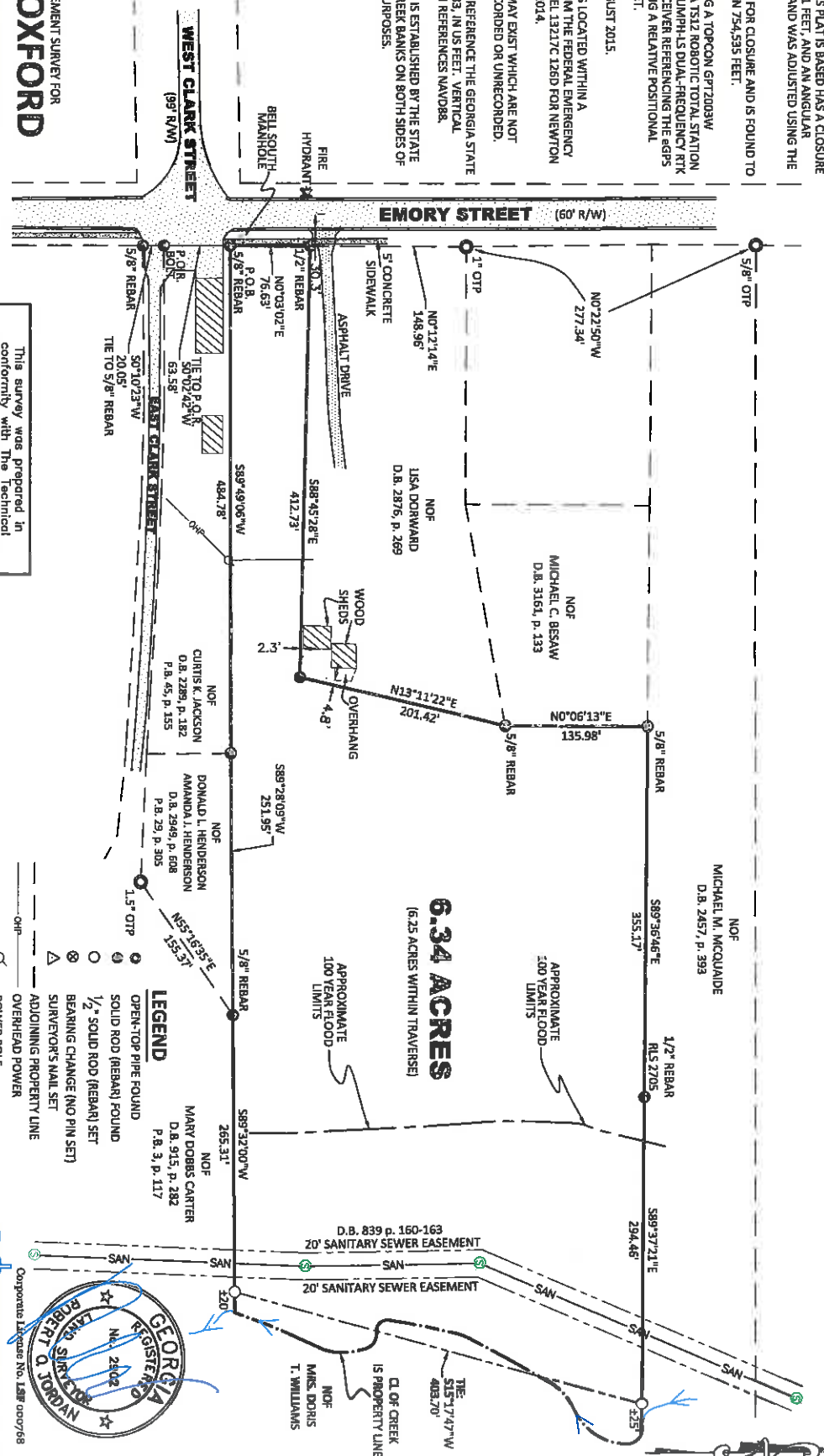
FIELD SURVEY COMPLETED IN AUGUST 2015.

THE PROPERTY SHOWN HEREON IS LOCATED WITHIN A FLOODPLAIN AS DETERMINED FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY MAP PANEL 13217C 126D FOR NEWTON COUNTY, GEORGIA DATED 03-17-2014.

EASEMENTS OR RIGHTS-OF-WAY MAY EXIST WHICH ARE NOT SHOWN HEREON AND MAY BE RECORDED OR UNRECORDED.

COORDINATES DERIVED HEREON REFERENCE THE GEORGIA STATE PLANT SYSTEM, WEST ZONE, NAD83, IN US FEET. VERTICAL INFORMATION PROVIDED HEREON REFERENCE NAVD83.

A 25-FOOT UNDISTURBED BUFFER IS ESTABLISHED BY THE STATE OF GEORGIA FROM THE TOP OF CREEK BANKS ON BOTH SIDES OF CREEKS FOR EROSION CONTROL PURPOSES.



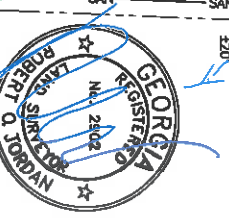
BOUNDARY RETRACEMENT SURVEY FOR
CITY OF OXFORD
 LAND LOT 288, DISTRICT 9
 CITY OF OXFORD
 NEWTON COUNTY, GEORGIA



This survey was prepared in conformity with the technical standards for property surveys in Georgia as set forth in Chapter 180-7 of the Rules of the Georgia Board of Registration for Professional Engineers and Land Surveyors and as set forth in the Georgia Plat Act, O.C.G.A. 15-6-67, 43-15-4, 43-15-6, 43-15-19, 43-15-22.

- LEGEND**
- OPEN-TOP PIPE FOUND
 - SOLID ROD (REBAR) FOUND
 - 1/2" SOLID ROD (REBAR) SET
 - ⊗ BEARING CHANGE (NO PIN SET)
 - △ SURVEYOR'S NAIL SET
 - ADDJOINING PROPERTY LINE
 - OVERHEAD POWER
 - ⊕ POWER POLE
 - P.O.B. POINT OF BEGINNING
 - P.O.R. POINT OF REFERENCE
 - NOW OR FORMERLY
 - D.B. DEED BOOK
 - P.B. PLAT BOOK
 - LL LAND LOT
 - OTP OPEN-TOP PIPE

JORDAN ENGINEERING
 Corporate License No. 1587 000708
 144 N. WAREN ST. MONTICELLO, GA 31064
 (706) 489-8899 www.jordan-eng.com
 Engineering & Surveying O Scale Classification



14B

REFERENCES:

DEED RECORD: D.B. 2289, p. 182

PLAT RECORD: P.B. 45 p. 155

TAX MAP NO. X40-002

THIS PLAT HAS BEEN CALCULATED FOR CLOSURE AND IS FOUND TO BE ACCURATE WITHIN ONE FOOT IN 230,790 FT.

FIELD DATA WAS COLLECTED USING A TOPCON GPT2003W ELECTRONIC TOTAL STATION AND A CHAMPION TXO JAVAD TRIUMPH-US DUAL FREQUENCY JAVAD GLOBAL POSITIONING SYSTEM RECEIVER RETRACING THE EGPS STATEWIDE NETWORK AND HAVING A RELATIVE POSITIONAL ACCURACY OF LESS THAN 0.04 FT.

THE FIELD DATA UPON WHICH THIS PLAT IS BASED HAS A CLOSURE PRECISION OF ONE FOOT IN 7,985 FEET, AND AN ANGULAR ERROR OF 01" PER ANGLE POINT, AND WAS ADJUSTED USING THE LEAST SQUARES METHOD.

FIELD SURVEY COMPLETED IN DEC. 2014.

THE PROPERTY SHOWN HEREON IS NOT LOCATED WITHIN A FLOODPLAIN AS DETERMINED FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY MAP PANEL 1317C-0126D FOR NEWTON COUNTY, GEORGIA DATED 03-17-2014.

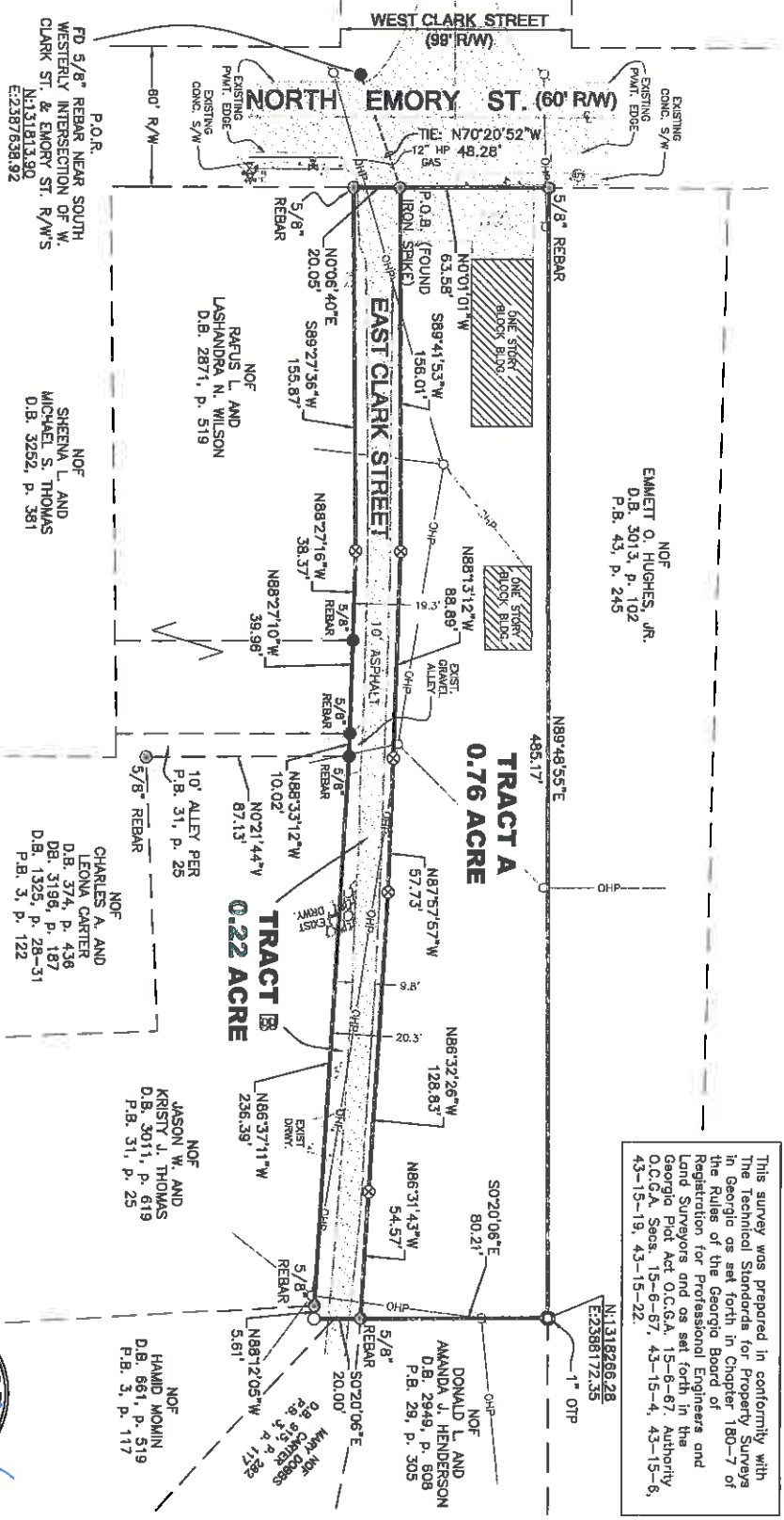
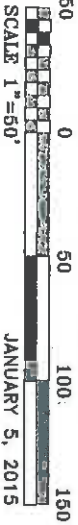
EASEMENTS OR RIGHTS-OF-WAY MAY EXIST WHICH ARE NOT SHOWN HEREON AND MAY BE RECORDED OR UNRECORDED.

COORDINATES DEPICTED HEREON REFER TO THE GEORGIA STATE PLANE SYSTEM, WEST ZONE, NAD83, IN US FEET. VERTICAL INFORMATION PROVIDED HEREON REFERENCES NAVD83.

A 25'-FOOT UNDISTURBED BUFFER IS ESTABLISHED BY THE STATE OF GEORGIA FROM THE TOP OF CREEK BANKS ON BOTH SIDES OF CREEKS FOR EROSION CONTROL PURPOSES.

BOUNDARY AND RIGHT-OF-WAY SURVEY FOR

THE CITY OF OXFORD
LAND LOT 288, LAND DISTRICT 9
NEWTON COUNTY, GEORGIA



NOF
 EMMETT O. HUGHES, JR.
 D.B. 3013, p. 102
 P.B. 43, p. 245

P.O.R.
 FD 5/8" REBAR NEAR SOUTH
 WESTERLY INTERSECTION OF W.
 CLARK ST. & EMORY ST. R/W'S
 N131813.80
 E2397839.92

NOF
 RAFLUS L. AND
 LASHANDRA N. WILSON
 D.B. 2871, p. 519

NOF
 SHEENA L. AND
 MICHAEL S. THOMAS
 D.B. 3252, p. 381

NOF
 CHARLES A. AND
 LEONA CARTER
 D.B. 374, p. 436
 D.B. 3196, p. 187
 D.B. 1325, p. 28-31
 P.B. 3, p. 122

NOF
 JASON W. AND
 KRISTY J. THOMAS
 D.B. 3011, p. 619

NOF
 HAMD MOMIN
 D.B. 661, p. 519
 P.B. 3, p. 117

NOF
 DONALD L. AND
 AMANDA J. HENDERSON
 D.B. 2949, p. 608
 P.B. 29, p. 305

This survey was prepared in conformity with the Technical Standards for Property Surveys in Georgia as set forth in Chapter 180-7 of the Rules of the Georgia Board of Registration for Professional Engineers and Land Surveyors and as set forth in the Georgia Plot Act O.C.G.A. 15-6-67, Authority O.C.G.A. Secs. 15-6-57, 43-15-4, 43-15-6, 43-15-19, 43-15-22.

LEGEND

- OPEN-TOP PIPE FOUND
- SOLID ROD (REBAR) FOUND
- 1/2" SOLID ROD (REBAR) SET
- ⊗ BEARING CHANGE (NO PIN SET)
- △ SURVEYOR'S NAIL SET
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- P.O.R. POINT OF REFERENCE
- NOW OR FORMERLY
- D.B. DEED BOOK
- P.B. PLAT BOOK
- LL LAND LOT
- ESMT EASEMENT
- OTP OPEN-TOP PIPE



JORDAN ENGINEERING

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 (706) 488-9999
 www.jordan-eng.com